

## Bluff Country Co-op Board Meeting Minutes

Monday, September 11, 2023

6pm – 8pm

Community Room

Attendees: Luke Schell, Interim General Manager

Board Members Present: Jenn Baechle; Josh Datta; Ann Prochowicz; Aaron Perleberg; Brenna Curry; Lisa Lorisch; Jennifer Sanborn; Pingping Zhang;

Board Members Absent: Kay Pedretti;

Owners: Danelle Thoresen

TOPIC	DESCRIPTION	ACTION/OUTCOME		
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Owner Forum	Danelle Thoresen is visiting the meeting to see what things are like.			
August Task Review	<ul style="list-style-type: none"> <li>● Krissy to provide a list of owners for board member recruiting. DONE</li> <li>● Krissy to provide Luke with GM access to email/files now that the contract is signed. Done</li> <li>● Krissy to update Lisa's board compensation Done</li> <li>● Brenna is looking for volunteers to cook for a video</li> <li>● A volunteer for a video to talk about being on the board for board recruitment in September - in progress</li> </ul>			
August Minutes	<ul style="list-style-type: none"> <li>● <b>Jenn</b> motioned to approve the June minutes. <b>Aaron</b> seconded.</li> </ul>	9	0	0
Committee Updates	<ul style="list-style-type: none"> <li>● <b>Finance:</b> Didn't meet this month. There will be a Finance meeting this month.</li> <li>● <b>Owner Outreach:</b> Met. Board board updates are still in process. Isaiah is going to be speaking at the AOM (Food is Fuel). AOM planning, etc. Next month there will be a reminder to update the presentation for committee chairs. Welcome for Luke on Saturday, September 23, 2023 at 5pm at Peter's Biergarten. Please arrive at 4:30 for setup, etc.</li> <li>● <b>Food Access:</b> No meeting this month. Time has been spent sending out the donation letters for DUFB. 100 letters sent. Met with MN 350 to provide more info about DUFB, and maybe get other coops on board. Jenn is working on the USDA report so we can keep our waiver and eligibility. Going forward, Food Access being in charge of fundraising and reapplication for</li> </ul>	0	0	0

	<p>waiver. Laura as Produce Mgr is providing the data for reporting. This work should be more formalized in notes for future.</p> <ul style="list-style-type: none"> <li>● <b>Board Development Committee:</b> There was a meeting. They went over retreat stuff.</li> <li>● <b>GM Search Committee:</b> Luke is here and hired. Staying at the Millers place, which all worked out. Luke is going to join the GM Search Committee. Luke is here through the end of December.</li> </ul>			
WSU Wellness Fair	<ul style="list-style-type: none"> <li>● Ping Ping reviewed details of the Wellness Fair to be held at WSU, and there are 23 booths- Tuesday, September 26th - does the Co-op want to have a booth? Open to students, faculty, and staff from 1 - 4pm. Luke is cool with asking Ce to be involved. Jenn is willing to be there at the booth. Ping Ping will fill out the form, Jenn is going to contact Ce.</li> </ul>	0	0	0
Board Recruitment	<ul style="list-style-type: none"> <li>● Board recruitment is ongoing. No defined candidates yet.</li> <li>● Existing data goes back 12 years for Board Terms.</li> <li>● Ask Jenn, Josh, Kay if you have questions about a leadership position.</li> <li>● There are descriptions in the Policy Register for each of the officer roles.</li> </ul>			
B8:Board Logistical Support	<ul style="list-style-type: none"> <li>● <b>B8- Board Logistical Support:..</b></li> <li>● Jenn is going to put her previous board reports on Google Drive.</li> <li>● <b>Jennifer</b> motioned to accept the report as written, <b>Jenn</b> seconded</li> </ul>	9	0	0
GM Update	<ul style="list-style-type: none"> <li>● <b>GM Update:</b></li> <li>● Potential Board outreach in the front on a Saturday- have a meet and greet and potentially bagging on a Saturday for Owner Appreciation week. (Sept 28th)</li> <li>● In the GM update there's a portion about going to the food shelf instead of one. Ce does this, and has a food donation spreadsheet. We want to get this into the AOM annual report.</li> </ul> <p style="text-align: center;"><b>Jenn</b> motioned to approve the GM update. <b>Ann</b> seconded.</p>	9	0	0
Closed Meeting- Action Plan				
<b>Addendum to Minutes</b>	<p>On Tuesday, September 19, 2023, <b>Josh Datta</b> sent out an email to the board motioning that <b>Luke Schell</b> (IGM) be added to our bank accounts and to have <b>Krissy Rowland</b> (former GM)</p>	9	0	0

	<p>removed from our bank accounts. This was seconded by <b>Kay Pedretti</b>, and voted on by the board. The vote, in email response, was unanimous by the board members</p>		
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<b>Tasks</b>	<b>Responsible Party</b>
<ul style="list-style-type: none"> <li>● Brenna is looking for volunteers to cook for a video</li> <li>● A volunteer for a video to talk about being on the board for board recruitment in September - in progress</li> <li>● Order lapel mike using Board Development Budget - Brenna/Luke</li> <li>● Jenn will put her previous Board Reports on the Google Drive</li> <li>● Ping Ping is going to apply for a table at the WSU Wellness Fair</li> <li>● Jenn will contact Ce about the WSU Wellness Fair.</li> </ul>	