

Bluff Country Co-op Board Meeting Minutes

Monday, October 10, 2023

6pm – 8pm

Community Room

Attendees: Luke Schell, Interim General Manager; Heather Kitching; Brian Pruksa; Ippy

Board Members Present: Jenn Baechle; Josh Datta; Ann Prochowicz; Aaron Perleberg; Brenna Curry; Lisa Lorisch; Jennifer Sanborn; Pingping Zhang; Kay Pedretti

Board Members Absent:

Owners:

TOPIC	DESCRIPTION	ACTION/OUTCOME		
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		Yay	Nay	Abstain
Owner Forum	Brian and Heather from Coop sitting in on a meeting. No other owners at the meeting.			
September Task Review				
September Minutes	<ul style="list-style-type: none"> • Aaron motioned to approve the September minutes. Jenn seconded. 	8	0	1
Committee Updates	<ul style="list-style-type: none"> • Finance: Numbers not yet available. Roof investigated, found some leaks to repair. Alarm system being installed this month. Emergency lights fixed. New automated time punch system. Maintenance needed to HVAC, overdue. • Motion to approve HVAC preventative maintenance Jenn motioned and Aaron seconded Motion passed 9-0 • Motion to replace lights with LED made by Jenn, seconded by Jennifer, Motion passed 9-0 • Lisa Lorisch looking for HR leads to review HR process • Owner Outreach: Finalized plans for Luke's party. AOM hall reserved at history center, Carl making snacks, made bagging signup (2hr shifts), powerpoint (chairs should update). Will send out list of new owners, remind about AOM. • Food Access: Did not meet. • Board Development Committee: Preparing for board retreat. Funds for lapel mic, need volunteers for videos. • GM Search Committee: Signs and networking. 	0	0	0
Officers for 2023	<ul style="list-style-type: none"> • 	0	0	0
Columinate	<ul style="list-style-type: none"> • Email from Leslie, enrolled under regular. If we re-enroll 	9	0	0

Contract Renewal	<p>early there is a discount, which fits our budget.</p> <ul style="list-style-type: none"> ● Motion to enroll again at the same level by Kay, seconded by Jenn Luke will now pay for the subscription. 			
B9:Emergency GM Succession	<ul style="list-style-type: none"> ● B9- Emergency GM Succession: ● Heather Kitching is on deck for emergency GM situations ● Important to find another backup after Heather. Luke will talk with Heather. ● Jennifer motioned to accept the report as written, Jenn seconded 	9	0	0
GM Update	<ul style="list-style-type: none"> ● GM Update: ● Converted to new Gift Cards ● New FMS accountant ● Attended NCG fall meeting, we are awesome! ● Sales growth down, working on deli and CBD sections <p style="text-align: right;">Kay motioned to approve the GM update. Jenn seconded.</p>	9	0	0

Tasks	Responsible Party
<ul style="list-style-type: none"> ● A volunteer for a video to talk about being on the board for board recruitment in September - in progress Oct 22 ● Order lapel mike using Board Development Budget - Brenna/Luke ● Jenn will put her previous Board Reports on Google Drive in the Owner Outreach folder. ● Volunteers for cooking videos ● Jenn to email Becky to post the video ● Board Committee chairs to update the AOM Powerpoint by Nov. 1 ● Lisa to look for a comparable HR Consultant for a review estimate 	