

## Bluff Country Co-op Board Meeting Minutes

Monday, June 12, 2023

6pm – 8pm

Community Room

Attendees: Krissy Rowland, General Manager

Board Members Present: Pingping Zhang; Jenn Baechle; Josh Datta; Ann Prochowicz; Aaron Perleberg; Kay Pedretti; Brenna Curry; Lisa Lorisich; Jennifer Sanborn via video conference.

Board Members Absent: none

Owners: Anna Miller, Scott Miller

TOPIC	DESCRIPTION	ACTION/OUTCOME		
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		Yay	Nay	Abstain
Owner Member Forum	<ul style="list-style-type: none"> <li>● Owner Scott Miller proposed a different way to redeem the C shares. He currently has a \$20,000 C-share and he is number 11 on the redemption list. He would like to have his shares redeemed as store credit at \$5000 each year (over 4 years). He would like to start the redemption during the next fiscal year. He encouraged us to discuss this and get back to him. Anna Miller came to the meeting to observe.</li> </ul>			
May Task Review	<ul style="list-style-type: none"> <li>● AOM Date selection - Owner Outreach Cmtee</li> <li>● C Share policy and letter- Brenna</li> <li>● Business plan and Budget - Krissy</li> </ul> <p>**All tasks completed—none to carry over this month</p>			
May Minutes	<ul style="list-style-type: none"> <li>● <b>Jenn</b> motioned to approve the May minutes. <b>Josh</b> seconded.</li> </ul>	9	0	
Committee Updates	<ul style="list-style-type: none"> <li>● <b>Finance:</b> Brenna talked about the letter that will be in the upcoming newsletter. It explains the Co-op metrics we want to meet. We may need to add a “how to get in the que” for C share redemption. Jenn will write the introduction to the letter. Brenna will include all the metrics.</li> <li>● <b>Owner Outreach:</b> The survey is completed but only 11 completed it. Weekend was preferred time to meet—Sunday more so than Saturday. One person suggested doing it in November. Sat, Nov 4 is the History Center</li> <li>● <b>Food Access:</b> Jenn said they met. They worked on the \$12 meals. Brenna and Jenn worked on the video. They will figure out how to get it out. Double up Food bucks is going. They will revamp the letter to include</li> <li>● <b>Board Development Committee:</b> Kay talked about the 3 positions that will be open for election this year. Kay, Jenn and Josh are the 3 up for election. Kay will not be running again, so</li> </ul>			

	<p>we will have at least one new board member. We talked about reading a book as a group. The library has two options to read on an app and we are looking at a cheaper way to read a book. The committee also talked about on-boarding the new board members.</p>			
B2: Planning and Budgeting	<ul style="list-style-type: none"> <li> <b>B2- Planning and Budgeting:</b>. Krissy discussed the executive summary is uploaded. Krissy included the business plan. In Feb all staff received \$1.00/hour to get to a livable wage. Staff training is still being worked on. This year we will decide the recipient of the Community Fund so that customers know who they are donating to. Shopper survey will be done this year. We need to put energy into marketing Double up Food Bucks to get the program going. SNAP license is up for renewal this year and it is important we renew that. There is a bulk reset coming. Gift Card reset is coming as well since NCG is discontinuing their cards. The Co-op will have their own card by the holidays. Krissy discussed having conventional items in produce only to support Double up Food Bucks <ul style="list-style-type: none"> <li> <b>Jenn</b> motioned to approve this report. <b>Lisa</b> seconded. </li> </ul> </li> </ul>	9	0	0
B3:Asset Protection	<ul style="list-style-type: none"> <li> <b>B3- Asset Protection:</b> Nothing has changed since last year. Same policy and same coverage. <ul style="list-style-type: none"> <li> <b>Kay</b> motioned to approve this report. <b>Jenn</b> seconded. </li> </ul> </li> </ul>	9	0	0
GM Update	<ul style="list-style-type: none"> <li> <b>GM Update:</b> Retail food license has been renewed. Co-op won the Hidden Gem award in Winona. Ten half carts came from Volunteer Services as a gift. Sales growth up 1.9% from last year. <ul style="list-style-type: none"> <li> <b>Jenn</b> motioned to approve the GM update. <b>Kay</b> seconded. </li> </ul> </li> </ul>	9	0	0

Tasks	Responsible Party
<ul style="list-style-type: none"> <li>Update C-share letter for newsletter (add intro and keep metric details)</li> <li>Reply to Scott Miller on his C-share redemption request</li> </ul>	Brenna and Jenn Brenna

