Bluff Country Co-op Board Meeting Minutes
Monday, August 17, 2026
6pm – 8pm
Community Room

Attendees: Heather Kitching, General Manager; Amaya Urbina, Administrative Assistant; Lisa Schnepper, Owner; Paul Schmitt, Owner

Board Members Present: Vanessa Perry; Christopher Phan; Jennifer Monsos; Violet Yoon; Niki Ciulla; Adam Muschler; Krishna Roka

Board Members Absent: Sarah Burros

TOPIC	DESCRIPTION	ACTION/OUTCOME		
		Yay	**Nay**	**Abstain**
Owner Member Forum	● Discussion had surrounding concern of C-share redemption. Ideas were provided to board members regarding C-shares. Would like a plan for C-shares.			
July Task Review	● Jennifer confirmed 1099 needed for board members.			
Review July Minutes	● No discussion. ● **Krishna** motioned to approve the July minutes. **Chris** seconded.	7	0	0
Board Administration Tasks	● **Board Administration Tasks:** two administrative tasks on agenda. Sarah volunteered to move into the secretary position. The board committee would like to move Sarah into open secretary seat to serve a full term. 3 more full term seats open. ● **Jennifer** motioned to approve Sarah into the secretary position. **Nikki** seconded. ● **Chris** motioned to approve moving Sarah into an open seat for full term. **Krishna** seconded.	7 7	0 0	0 0
Committee Updates	● **Finance:** did not meet. Planning to do a full meeting. ● **Owner Outreach:** Discussed details surrounding the annual owner meeting. Decided who will volunteer for welcome week at WSU. ● **Food Access:** Firming up details regarding sponsorship program for DUFB. Three sponsorship levels for DUFB. Becky created a poster for the first sponsor, Jennifer. Discussed the need to provide information regarding what SNAP and DUFB are. ● **Board Development Committee:** deadline to apply for board nominations is by the next board meeting. Sent follow up emails to two potential board applicants.			

	● Discussed homework reading that was completed prior to meeting.			
B1: Financial Condition	● **B1: Financial Condition:** Heather did not find anything that stood out to her in the B1 report. Operations did not keep up with store needs. Long term measures are stable. Holding off the vote until the finance committee has a time to meet and discuss. ● motioned to approve. seconded.			
Change to Equity Amount	● **Change to Equity Amount:** discussed the fact that interpretation of bylaws may not require a vote to change equity payment amounts. 45, 45, 35 for new systems equity payments. No vote necessary regarding equity payment.			
GM Update	● **GM Update:** Heather discussed that the co-op had a great week in sales and owner sign ups despite the switch to the new POS system. Discussed the addition of several new cooperative businesses. ● **Chris** motioned to approve. Jennifer seconded.	7	0	0
Review Decisions and Policies	● Nominating and approved voting to move Sarah into the secretary position and open seat, will complete the term that Anne was in. ● No vote necessary regarding equity payment. ● Approved July meeting minutes.			
Tasks and Assignments	● Add c-share discussion to agenda list for next month's board meeting ● Revisit B1 after finance committee meets ● Heather will share DUFB sponsorship fliers to Becky. ● Chris will draft response regarding c-share			