

Bluff Country Co-op Board Meeting Minutes

Monday, July 20, 2026

6pm – 8pm

Community Room

Attendees: Heather Kitching, General Manager; Amaya Urbina, Administrative Assistant

Board Members Present: Vanessa Perry; Christopher Phan; Jennifer Monsos; Violet Yoon; Niki Ciulla; Adam Muschler; Sarah Burros; Krishna Roka

Board Members Absent:

TOPIC	DESCRIPTION	ACTION/OUTCOME		
-------	-------------	----------------	--	--

		Yay	Nay	Abstain
Owner Member Forum	No discussion was had.			
June Task Review	Jennifer checked with Molly about the C-share transfer, and suggested contacting a lawyer. Heather checked in with the bookkeeper about paying off the SMIF loan. The next due date is next November.			
Review June Minutes	Krishna motioned to approve the April minutes. Chris seconded.	8	0	0
1099 Review	1099 required for board members making more than the \$600/year threshold. Jennifer will verify 1099 information.			
Committee Updates	Finance: Did not meet. Jennifer met with Amy from the NCG to go over the fathom software. Fiscal year ended at the end of June, Finance committee will review whether or not patronages will go out. Owner Outreach: Annual owner meeting is 3 months out now, Tuesday October 27, 2026. Discussed menu options for AOM. Tasks for the AOM are starting to be divided amongst board members. Food Access: Workshopping sponsorship levels for DUFb. Proposal for different levels of sponsorships. Discussed avoiding sponsorship strategies that add more work to co-op employees. Discussed how to display sponsorships: social media, quarterly newsletter, display in front end, etc. Would like to jumpstart			

	sponsorships in the quarterly newsletter. Jennifer will start sponsorship. ● Board Development Committee: Currently focusing on board recruitment and have received two board member submissions.			
Community Fund Discussion	● Community Fund Discussion: Community fund recipient is suggested to be the friends of the Winona public library due to library funding cuts. ● Krishna Motioned to approve. Sarah Seconded.	8	0	0
Retreat Review	● Reflection on retreat experience.			
B7: Communication to the Board	● B7: Communication to the Board: nothing out of compliance in report. ● Jennifer motioned to approve B7. Chris seconded.	8	0	0
June GM Update	● GM Update: Deli case failure within the month of June. Deli maintained about 80% of sales level during deli case outage. No loss of product due to case going down. Co-op has taken in a lot of new local products. Hit the goal of 10 new owners in the month of June. ● Nikki Motioned to approve the GM update. Chris Seconded.	8	0	0
Review, Decisions, Tasks, Assignments	● Heather will talk with Becky about the timeline for display ideas for first DUFB sponsors. Jennifer will confirm 1099. Food access committee will finalize sponsorship levels. The board will vote on sponsorship levels.			

TASKS	RESPONSIBLE PARTY
●	