

**Bluff Country Co-op Board Meeting Minutes**  
Monday May 9, 2022  
6pm – 8pm  
Community Room

Attendees: Krissy Rowland, General Manager; Alexa Shapiro, Administrative Assistant

Board Members Present: Kay Pedretti, Ann Lichliter, Brenna Curry, Jennifer Sanborn, Jenn Baechle, Marie Perry, Aurea Osgood, Laura Johnson

Absent Board Members: Josh Datta

TOPIC	DESCRIPTION	ACTION/OUTCOME		
		Yay	Nay	Abstain
Owner Member Forum	<ul style="list-style-type: none"> <li>No discussion was had.</li> </ul>			
April Task Review	<ul style="list-style-type: none"> <li>No tasks were carried over.</li> </ul>			
Review April Minutes	<ul style="list-style-type: none"> <li><b>Jenn</b> motioned to approve the minutes. <b>Jennifer</b> seconded.</li> </ul>	6	0	2
Committee Updates	<ul style="list-style-type: none"> <li><b>Finance:</b> The committee determined that they do not recommend a new capital campaign.</li> <li><b>Owner Outreach:</b> The mural contest ended and Ian Hanesworth’s artwork was selected. The City approved the BCC’s rental of Levee Park for the 50th anniversary party and secured Ouids Records for sound. The board is still trying to figure out how to supply alcohol. The co-op is marching in the Steamboat Days Parade on June 19.</li> <li><b>Food Equity:</b> The committee didn’t meet this month because there were no updates on the DUFB waiver yet.</li> <li><b>Board Development Committee:</b> The committee is planning a board retreat in September. Trello was updated, and there is a succession plan document listed. The co-op received board applicants and continued to work on recruitment. The board is sending a self-evaluation to the board members. Next month, the board will continue the policy register.</li> </ul>			
Review B2: Planning & Budgeting, and B1: Financial Condition	<ul style="list-style-type: none"> <li><b>B2 Planning and Budgeting:</b> The co-op didn’t make growth on liveable wages and cannot next year, but the GM is working on incentive programs in the meantime. The co-op is working to restructure training and each department to optimize efficiency. The BCC will participate in an NCG program <i>New Fresh Deals</i> which would impact sales in produce, fish and cheese. This will be implemented by mid-summer. Donation programs will be changing slightly to increase engagement from the community. The GM included more food accessibility measures and increased community outreach. The budget reflects a conservative measure (3.3% sales growth), which Krissy believes the</li> </ul>			

	<p>co-op will reach. The goal for sales growth is 10%. The GM included a series of ideas on how to reach for these measures. The budget included some padding for larger projects coming up, including the new mural and the giftcard changes.</p> <ul style="list-style-type: none"> <li>• <b>B1 Financial Condition:</b> The current ratio is being rolled over, but it won't show up until April financials. Sales growth and net income are down and this quarter was impacted by inflation driven price increases. <ul style="list-style-type: none"> <li>○ <b>Jennifer</b> motioned to approve the B1 and B2 report. <b>Laura</b> seconded.</li> </ul> </li> </ul>	8	0	0
GM Update	<ul style="list-style-type: none"> <li>• <b>GM Update:</b> The Earth Day event was successful and the rain garden was cleaned. Direct mail coupons are beginning to come in, showing the program is being utilized. The program was free to participate in. Sales were down a smaller amount than the previous month. March 22 sales compared to March 20 were up, which was the first jump since 2020. Owner sign ups were down. <ul style="list-style-type: none"> <li>○ <b>Jenn</b> motioned to approve the GM update. <b>Jennifer</b> seconded.</li> </ul> </li> </ul>	8	0	0
C-C4 Policy Review	<ul style="list-style-type: none"> <li>• <b>C-C4 Policy Review:</b> <b>C:</b> Correct cooperative to be uppercase throughout. <b>C1:</b> No changes needed. <b>C2:</b> No changes needed. <b>C3:</b>No changes needed. <b>C4:</b> No changes needed. <ul style="list-style-type: none"> <li>○ <b>Laura</b> motioned to approve the policy review changes of C-C4. <b>Marie</b> seconded.</li> </ul> </li> </ul>	8	0	0

Tasks	Responsible Party
<ul style="list-style-type: none"> <li>• If you have a potential board candidate, please add them to Trello</li> </ul>	All
<ul style="list-style-type: none"> <li>• Add any questions you have about the succession plan to the Trello board for Aurea and Ann</li> </ul>	All
<ul style="list-style-type: none"> <li>• Fill out the self-evaluation form for the Board Development Committee</li> </ul>	All
<ul style="list-style-type: none"> <li>• Review the remaining policies for the policy review in the June board packet folder (C5-C8)</li> </ul>	All
<ul style="list-style-type: none"> <li>• Send any suggestions for the Board's communication board to Jenn</li> </ul>	All
<ul style="list-style-type: none"> <li>• Correct cooperative to be uppercase throughout the Policy Register</li> </ul>	Alexa