

Bluff Country Co-op Board Meeting Minutes

Monday, Oct 11, 2021

6pm – 8pm

Community Room

Attendees: Krissy Rowland, Owner Services Manager; Heather Kitching, Merchandising Manager; Alexa Shapiro, Administrative Assistant

Board Members Present: Jenn Baechle, Aurea Osgood, Kay Pedretti, Laura Johnson, Josh Datta, Alex Sharp, Ann Lichliter, Jennifer Sanborn, Ian Nicholson (present after 6:30 PM - at the beginning of B9 & B7 policy review)

Board Members Absent: Ian Nicholson (absent for the first thirty minutes)

TOPIC	DESCRIPTION	ACTION/OUTCOME		
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		Yay	Nay	Abstain
Owner Member Forum	<ul style="list-style-type: none"> ● No discussion was had. 	0	0	0
September Task Review	<ul style="list-style-type: none"> ● Some tasks were carried over. 			
Review September Minutes	<ul style="list-style-type: none"> ● Jennifer motioned to approve the minutes. Laura seconded. 	8	0	0
Committee Updates	<ul style="list-style-type: none"> ● Finance: A previous monitoring report shows an owner loan expiring on November 1. The Finance Committee is suggesting we renew the loan for another five years at the existing interest rate. The loan is \$35K. The disadvantage is that it's a loan and not a preferred share, and it cannot be transitioned to a preferred share. The owner is willing to extend the loan. <ul style="list-style-type: none"> ○ Aurea motioned to approve the renewal of the loan. Laura seconded. ● Owner Outreach: The committee is in the process of calling owners in preparation for the AOM. ● Food Equity: The committee reached out to CoPos about the DUFB program to see how easy it would be to establish the program on the BCC's POS. SHIP has confirmed eligibility of funding for start-up costs. The board discussed the feasibility of implementing the DUFB program. Alex offered to assist with fundraising efforts. 	8	0	0

	<ul style="list-style-type: none"> ○ Josh motioned to approve the committee proceeding with the DUFB program fundraising and initiation. Jennifer seconded. ● Board Development Committee: The committee worked on identifying potential board members and discussed the December board meeting. Aurea will host the December board meeting at her home. 	8	0	0
B9 Emergency GM Succession & B7 Communication to the Board	<ul style="list-style-type: none"> ● B9 Emergency GM Succession: The Interim GMs suggested updating the succession plan once the new GM is in place. <ul style="list-style-type: none"> ○ Aurea motioned to approve B9. Jenn seconded. ● B7 Communication to the Board: <ul style="list-style-type: none"> ○ Aurea motioned to approve B7. Jenn seconded. 	9	0	0
Officer Roles	<ul style="list-style-type: none"> ● The board determined that the Vice President role would remain vacant until 2022. 			
GM Update	<ul style="list-style-type: none"> ● GM Update: <ul style="list-style-type: none"> ○ Jenn motioned to approve the GM update. Jennifer seconded. 	8	0	0

Tasks	Responsible Party
<ul style="list-style-type: none"> ● Talk to Alexa about the cookbook <i>carried over</i> 	Krissy
<ul style="list-style-type: none"> ● Touch base with Krissy about how to distribute November's compensation <i>carried over</i> 	Alexa
<ul style="list-style-type: none"> ● Get Krissy set up with Trello <i>carried over</i> 	Alexa
<ul style="list-style-type: none"> ● If you have extra time before this upcoming Thursday, reach out to Jenn about helping with owner calls 	All
<ul style="list-style-type: none"> ● Jenn will connect with Krissy about her CoPos questions relating to the Double Up Food Bucks program 	Jenn
<ul style="list-style-type: none"> ● Complete a write up about your board position and send them out to the remainder of the board 	Board officers and Committee Chairs