

Bluff Country Co-op Board Meeting Minutes

Monday, November 8, 2021

6pm – 8pm

Community Room

Attendees: Krissy Rowland, General Manager; Alexa Shapiro, Administrative Assistant

Board Members Present: Jenn Baechle, Aurea Osgood, Kay Pedretti, Josh Datta, Ann Lichliter, Jennifer Sanborn, Marie Perry (attended virtually)

Board Members Absent: Laura Johnson

TOPIC	DESCRIPTION	ACTION/OUTCOME		
		Yay	Nay	Abstain
Owner Member Forum	<ul style="list-style-type: none"> No discussion was had. 			
October Task Review	<ul style="list-style-type: none"> No tasks were carried over. 			
Review October Minutes	<ul style="list-style-type: none"> Aurea motioned to approve the minutes. Ann seconded. 	7	0	0
Committee Updates	<ul style="list-style-type: none"> Finance: The financial review from FYE21 is delayed. Once this arrives, the committee will make decisions about preferred share redemptions and dividends. Owner Outreach: The committee discussed the 2021 AOM. The committee felt meals and early voting went well. The committee also updates the Board board. They are also discussing the 50th anniversary. The board discussed sprucing up the building mural. Food Equity: The committee met with the Community Foundation about DUFb. They suggested the co-op partner with a nonprofit, which the committee is already working towards with Volunteer Services. There will be a Round Up at the Register in December for DUFb. A SHIP grant has also been submitted. Board Development Committee: The committee discussed 2022 retreat topics. The retreat will be in February. They also discussed board terms. 			
B1 Financial Condition & Official Check Signers	<ul style="list-style-type: none"> B1 Financial Condition: Sales growth from the last quarter was positive. The NCG contract was discussed, as well as sales shortages which are being navigated well by the buyers and staff. <ul style="list-style-type: none"> Aurea motioned to approve B1. Jenn seconded. Official Check Signer: Home Federal can add Krissy to the bank accounts once she receives meeting minute 	7	0	0

	<p>notes that the board approved this. Heather or Kay will also need to go with Krissy to Home Federal.</p> <ul style="list-style-type: none"> ○ Jennifer motioned to approve Krissy as a signer for the bank accounts. Josh seconded. 	7	0	0
GM Update	<ul style="list-style-type: none"> ● GM Update: The owner drive brought in 15 new owners and raised \$1,000 through Round Up at the Register. October sales were down less than 1%. There have been lots of effective case order sales. The Produce Manager position has been filled. <ul style="list-style-type: none"> ○ Aurea motioned to approve the GM update. Jennifer seconded. 	8	0	0
Board Terms	<ul style="list-style-type: none"> ● The Board Development Committee is proposing an alteration to the board terms, because a mistake was made previously that put the board out of compliance with the by-laws. The committee recommends that whoever is elected tonight serve a one year term. In the following year, four board members' terms expire. One person would run for a one year term and three would run for the traditional, three year terms. <ul style="list-style-type: none"> ○ Jenn motioned to approve the proposal for board terms. Aurea seconded. 	8	0	0
Officers & New Board Members for 2022	<ul style="list-style-type: none"> ● Board officer positions were discussed. The board will vote on officer positions and new board members in today's closed meeting. 			
December meeting	<ul style="list-style-type: none"> ● The meeting will remain in person at Aurea's. 			

Tasks	Responsible Party
<ul style="list-style-type: none"> ● Set up a meeting with Leslie to discuss a spring 2022 retreat in February 	Ann
<ul style="list-style-type: none"> ● If anyone has any notes to add to the AOM Notes document, you can enter them in directly to the document which is in the AOM folder 	Everyone
<ul style="list-style-type: none"> ● If you have recipes for the Board board, send them to Jenn 	Everyone
<ul style="list-style-type: none"> ● If you have something you're thankful for, feel free to add it to the Board board 	Everyone
<ul style="list-style-type: none"> ● Talk to Dawn about the previous conversations about artwork at the co-op 	Krissy
<ul style="list-style-type: none"> ● Talk to Ken about CoPos for DUFB 	Jenn
<ul style="list-style-type: none"> ● Go to Home Federal with Heather to get on the accounts 	Krissy
<ul style="list-style-type: none"> ● Send a calendar invite for December's in-person meeting 	Alexa