

Bluff Country Co-op Board Meeting Minutes

Monday, May 10, 2021

6pm – 8pm

Virtual meeting via Zoom

Attendees: Dawn Schreiber, General Manager; Alexa Shapiro, Administrative Assistant,

Board Members Present: Jenn Baechle, Aurea Osgood, Ian Nicholson, Kay Pedretti, Heather Lorenz, Laura Johnson, Josh Datta, Alex Sharp

Board Members Absent: Ann Lichliter (partial - present for Closed Meeting only)

TOPIC	DESCRIPTION	ACTION/OUTCOME		
-------	-------------	----------------	--	--

		Yay	Nay	Abstain
Owner Member Forum	<ul style="list-style-type: none"> ● No discussion was had. 			
April Task Review	<ul style="list-style-type: none"> ● Some tasks were carried over. 			
Review April Minutes	<ul style="list-style-type: none"> ● Alex motioned to approve the minutes. Laura seconded. 	8	0	0
Committee Updates	<ul style="list-style-type: none"> ● Finance <ul style="list-style-type: none"> ○ No C-share redemptions given this quarter. Everyone received a letter with the process outlined/explanation of delay in redemptions this quarter. ● Food Access <ul style="list-style-type: none"> ○ A Good Time for the Truth by Sun Yung Shin is being read by the committee for consideration for the AOM ● GM Search, Board Development, and Owner Outreach Committees <ul style="list-style-type: none"> ○ No discussion was had 			
B1: Financial Condition & B2 - Planning & Budgeting	<ul style="list-style-type: none"> ● B1: Financial Conditions <ul style="list-style-type: none"> ○ In a fairly good cash position but due to uncertainty with the GM position, do not recommend paying back C-shares right now. Net income was good, sales growth was not above the 3% threshold but it was well above budget. Discussed opportunities for growth and trends in sales in the deli department. 			

	<ul style="list-style-type: none"> ● B2: Planning & Budgeting <ul style="list-style-type: none"> ○ Budgeted \$20K in repayments for the 2021-2022 fiscal year. No additional discussion was had. ● Aurea motioned to approve B1 and B2. Laura seconded. 	8	0	0
D-D4 Policy Review	<ul style="list-style-type: none"> ● D Policy Review <ul style="list-style-type: none"> ○ Discussed if reports need to be made about these policy reviews. The board decided they will discuss the policies annually and not provide reports. ● D1: Unity of Control - No discussion was had. ● D2: Accountability of the GM <ul style="list-style-type: none"> ○ A reminder was given that BODs must go through the GM instead of asking staff questions directly, with the exception of the Admin Assistant when the tasks relate to their job description. A proposal was made to clarify the language to say this directly. Ian motioned to approve the change. Jenn seconded. ● D3: Delegation to GM - No discussion was had. ● D4: Monitoring GM Performance <ul style="list-style-type: none"> ○ Language was changed to be gender inclusive. Laura motioned to approve changing all policy reviews to be gender inclusive. Aurea seconded. 	8	0	0
GM Update	<ul style="list-style-type: none"> ● GM Update <ul style="list-style-type: none"> ○ There have been lots of transitions in the management team, but things are going smoothly. Membership sales were strong. No additional discussion. ○ Jenn motioned to approve the GM update. Josh seconded. 	8	0	0

Tasks	Responsible Party
<ul style="list-style-type: none"> ● Review Leslie's email prior to the Sunday May 16 retreat ● Work towards updating C1-C8 Policy Register based on the discussion from April's board meeting (carried over) ● Check with Krissy about responses from people about why their equity hasn't been paid in full (carried over) ● Get more information about DoorDash and then connect with Dawn to discuss the idea further ● Update policy reviews to have gender inclusive language 	<p>All Board Development Committee Dawn</p> <p>Jenn</p> <p>Alexa</p>