

Bluff Country Co-op Board Meeting Minutes

Monday, Aug 9, 2021

6pm – 8pm

Community Room & Virtual Via Zoom

Attendees: Krissy Rowland, Owner Services Manager; Heather Kitching, Merchandising Manager; Alexa Shapiro, Administrative Assistant; Jennifer Sanborn, Board Candidate; Jackson Ramsland, Board Candidate; Marie Perry, Board Candidate

Board Members Present: Jenn Baechle, Aurea Osgood, Ian Nicholson, Kay Pedretti, Laura Johnson, Josh Datta, Alex Sharp, Ann Lichliter

TOPIC	DESCRIPTION	ACTION/OUTCOME		
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		Yay	Nay	Abstain
Owner Member Forum	<ul style="list-style-type: none"> No discussion was had. 			
July Task Review	<ul style="list-style-type: none"> Some tasks were carried over. 			
Review July Minutes	<ul style="list-style-type: none"> Laura motioned to approve the minutes. Alex seconded. 	8	0	0
Committee Updates	<ul style="list-style-type: none"> Finance: No update provided Owner Outreach: Working towards AOM planning. Becky put an announcement in the newsletter and will be adding a banner to the website. The committee has secured Whitewater Gardens for entertainment and potentially an owner for live music. The committee has discussed menu options with the deli. Food Equity: The committee hopes the next Community Outreach Coordinator will agree to be on the committee so they can work more cohesively with the store's efforts. The committee will utilize Krissy and Heather until the position is filled. GM Search: The recruitment company the BCC is working with has the advertisement out but hasn't received an update yet. The committee is preparing for the interim GM, who arrives on the 16th. The company has reduced the contract term length for the interim GM, so the committee is working to finalize these dates. Housing has been secured, but they're working on figuring out what supplies might be needed 			

	<p>for him. The board discussed setting expectations with the recruitment company regarding communication and contract terms.</p> <ul style="list-style-type: none"> ● Board Development Committee: Went through the board matrix to identify gaps in representation. Decided to break up age groups more, work toward recruiting someone from the agricultural industry and focus on diversity in board identities. This month, they mapped out a new recruiting plan and posted it to Trello. 			
C-C8 Policy Register	<ul style="list-style-type: none"> ● Alex motioned to approve the updated C-C8 policy register. Jenn seconded. 	6	0	0
B1 Financial Condition	<ul style="list-style-type: none"> ● B1 Financial Condition: Dawn will be completing this form when she receives the information she needs. The review will be completed in September. 			
GM Update	<ul style="list-style-type: none"> ● GM Update: The co-op is considering changing curbside pick up due to low use, specifically by scheduling dates for curbside pickup or adding a fee for people to utilize the service. The board discussed accommodations for individuals with disabilities and potential legality of charging for the service. ● Ian motioned to approve the GM update. Laura seconded. 	8	0	0

Tasks	Responsible Party
<ul style="list-style-type: none"> ● If interested, review the Board Development Committee recruitment plan on Trello 	All **Optional**
<ul style="list-style-type: none"> ● If you have any potential board candidates, add names to the excel sheet on the Board Development Committee's trello card 	All
<ul style="list-style-type: none"> ● Contact the board about any potential housing needs for Scott, the interim GM 	Kay
<ul style="list-style-type: none"> ● Look at the interim GM housing to determine what additional supplies might be needed 	Aurea or Jenn
<ul style="list-style-type: none"> ● Provide a budget to Rosie for the AOM meal 	Jenn
<ul style="list-style-type: none"> ● Begin including EBT percentages of total sales numbers in the GM 	Krissy

<p>reports</p> <ul style="list-style-type: none">● Follow up with Brett about expectations and clarifications for the interim GM contract	<p>Kay</p>
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