

## Bluff Country Co-op Board Meeting Minutes

Monday, October 12, 2020

6pm – 8pm

Virtual meeting via Zoom

Attendees: Dawn Schreiber, General Manager; Alexa Shapiro, Administrative Assistant

Board Members Present: Jenn Baechle, Eileen Hanson, Ann Lichliter, Aurea Osgood, Ian Nicholson, Terri Hansen, Kay Pedretti, Heather Lorenz, Donna Kamann

Board Members Absent:

TOPIC	DESCRIPTION	ACTION/OUTCOME		
		Yay	Nay	Abstain
Owner Member Forum	<ul style="list-style-type: none"> <li>● No discussion was had</li> </ul>			
September Task Review	<ul style="list-style-type: none"> <li>● No tasks carried over</li> </ul>			
Review September Minutes	<ul style="list-style-type: none"> <li>● <b>Kay</b> motioned to approve the minutes. <b>Jenn</b> seconded. <b>All</b> approved.</li> </ul>	7	0	2
Strategic Work	<ul style="list-style-type: none"> <li>● C-Shares Discussion                             <ul style="list-style-type: none"> <li>○ Shares will be redeemed based on when requests came in, with priority also being given to estate requests. Letters will be sent to those who are being granted share redemption. Letters will be sent to the requests that were rejected that will include information on how and when to re-request share redemptions. <b>Jenn</b> motioned to accept C-Share letters. <b>Aurea</b> seconded. <b>All</b> approved.</li> </ul> </li> <li>● Annual Meeting                             <ul style="list-style-type: none"> <li>○ The annual meeting will be filmed in person in the community room. Only those speaking will be present. Kay and Aurea will monitor the chatroom.</li> </ul> </li> </ul>	9	0	0

	<p>A test meeting will be hosted on Tuesday October 20 at 5:00 pm.</p> <ul style="list-style-type: none"> <li>● Vote on CBLD 2021 <ul style="list-style-type: none"> <li>○ Renewal of the CBLD at the regular level. <b>Jenn</b> motioned to approve. <b>Kay</b> seconded. <b>All</b> approved.</li> </ul> </li> </ul>	9	0	0
Committee Updates	<ul style="list-style-type: none"> <li>● Food Access Committee <ul style="list-style-type: none"> <li>○ The committee gained two additional members. They're working on some marketing information that is intended to increase awareness about shopping at the co-op and accessing healthy food</li> </ul> </li> <li>● Owner Outreach Committee <ul style="list-style-type: none"> <li>○ Since January, the Co-op has gained 93 new owners. Jenn and Terri are calling new owners to inform them about the Annual Meeting.</li> </ul> </li> <li>● Finance Committee <ul style="list-style-type: none"> <li>○ No additional discussion was had</li> </ul> </li> <li>● Board Development Committee <ul style="list-style-type: none"> <li>○ The committee began discussions this month on board officer positions for the new term</li> </ul> </li> </ul>			
B8 Board Logistical Support, B9 GM Succession, B1 Financial Condition	<ul style="list-style-type: none"> <li>● Board Logistical Support <ul style="list-style-type: none"> <li>○ No discussion was had. <b>Kay</b> motioned to approve B8. <b>Donna</b> seconded. <b>All</b> approved.</li> <li>○ <b>Donna</b> motioned to change the language from "owner" to "member" in the policy register. <b>Terri</b> seconded. <b>All</b> approved.</li> </ul> </li> <li>● GM Succession <ul style="list-style-type: none"> <li>○ No discussion was had. <b>Jenn</b> motioned to accept B9. <b>Eileen</b> seconded. <b>All</b> approved.</li> </ul> </li> <li>● Financial Condition <ul style="list-style-type: none"> <li>○ B1 will be discussed in November</li> </ul> </li> </ul>	9	0	0
		9	0	0
		9	0	0
Store Update	<ul style="list-style-type: none"> <li>● There was one membership cancellation. No additional discussion was had.</li> <li>● <b>Donna</b> motioned to approve the GM update</li> </ul>	9	0	0

	and membership cancellation. <b>Terri</b> seconded. <b>All</b> approved.			
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Tasks	Responsible Party
<ul style="list-style-type: none"> <li>● Send Annual Meeting postcards Tuesday October 13, 2020 and email out the other postcards</li> </ul>	Dawn
<ul style="list-style-type: none"> <li>● Look into monitoring reports to see if any others are missing</li> </ul>	Dawn
<ul style="list-style-type: none"> <li>● Send C-Share redemption letters after editing feedback has been received</li> </ul>	Donna
<ul style="list-style-type: none"> <li>● Set up the practice Annual Meeting on Tuesday, October 20 at 5:00 pm</li> </ul>	Jenn
<ul style="list-style-type: none"> <li>● Look over the Annual Meeting slideshow and update your committee information, or send the updates directly to Jenn, by Friday October 16.</li> </ul>	All
<ul style="list-style-type: none"> <li>● If anyone can help with new owner outreach phone calls, let Terri or Jenn know</li> </ul>	All
<ul style="list-style-type: none"> <li>● Change the monitoring reports to have the correct names of board members and staff</li> </ul>	Dawn
<ul style="list-style-type: none"> <li>● Change the policy register to have the word “owner” versus “member”</li> </ul>	Alexa