

## Bluff Country Co-op Board Meeting Minutes

Monday, September 9, 2019

6pm – 8pm

Bluff Country Co-op Community Room

Attendees: Dawn Schreiber, General Manager; Melissa Gordon, Administrative Assistant, Rebecca Sims, Kay Pedretti

Board Members Present: Jenn Baechle, Coleen Bremer, Terri Hansen, Eileen Hanson, Donna Kamann, Ann Lichliter, Aurea Osgood

Board Member Present: Johanna Rupprecht

TOPIC	DESCRIPTION	ACTION/OUTCOME		
		Yay	Nay	Abstain
August Task Review	<ul style="list-style-type: none"> <li>• All tasks were completed.</li> </ul>			
Review August Minutes	<ul style="list-style-type: none"> <li>• Jenn motioned to approve the August minutes with the change. Eileen seconded.</li> </ul>	7	0	0
Board Strategic Work	<ul style="list-style-type: none"> <li>• Eileen provided an update on board recruitment.</li> <li>• The Board discussed the Ends in context of the article “Ends To Ends.”</li> <li>• The Board reviewed the CBLD contract.</li> </ul>			
Committee Updates	<ul style="list-style-type: none"> <li>• Board Development                             <ul style="list-style-type: none"> <li>○ Tabled at the Winona Farmers Market.</li> <li>○ Working on board recruitment.</li> </ul> </li> <li>• Communication                             <ul style="list-style-type: none"> <li>○ Nothing other to report than what was included in update in the packet.</li> </ul> </li> <li>• Social Equity                             <ul style="list-style-type: none"> <li>○ Did not meet.</li> </ul> </li> <li>• AMM                             <ul style="list-style-type: none"> <li>○ Invitation is ready.</li> <li>○ Each committee chair should send a brief description of their committee to Donna for the AMM PPT.</li> <li>○ Dawn will talk to Kitchen Manager about the food.</li> </ul> </li> </ul>			
Voting at the	<ul style="list-style-type: none"> <li>• The Board discussed how to present the vote for the Bylaws and Articles of Incorporation.</li> </ul>			

Annual Meeting	<ul style="list-style-type: none"> <li>Eileen motioned to present a simplified version to the ballot. Donna seconded.</li> <li>Dawn will draft a ballot.</li> </ul>	7	0	0
B1	<ul style="list-style-type: none"> <li>Dawn presented B1.</li> <li>Donna motioned to approve B1. Coleen seconded.</li> </ul>	7	0	0
GM Update	<ul style="list-style-type: none"> <li>Food service for Main Square Montessori has started. Things are going well.</li> <li>We are waiting to hear back from MN SE Tech regarding grab 'n go items.</li> <li>Eileen motioned to accept the GM Update. Jenn seconded.</li> </ul>	7	0	0
CBLD Contract	<ul style="list-style-type: none"> <li>Aurea motioned to continue the same level of service from Columinate (previously CDS). Donna seconded.</li> </ul>	7	0	0

TASK	RESPONSIBLE PARTY
<ul style="list-style-type: none"> <li>Carried over from August: <ul style="list-style-type: none"> <li>Johanna will contact Caitlin O'Connor.</li> <li>Add to October agenda: Discussion about executive positions. Each board leader will talk about their role.</li> <li>Add to November agenda: Committees will update their Drive folder to include process documentation.</li> <li>Jenn will send a doodle poll with times to meet on Saturday, 26<sup>th</sup>, for the rehearsal/set up.</li> </ul> </li> </ul>	Johanna Ann Ann Jenn
<ul style="list-style-type: none"> <li>Send a brief description of their committee to Donna for the AMM PPT.</li> </ul>	Committee Chairs
<ul style="list-style-type: none"> <li>Dawn will talk to Kitchen Manager about the food.</li> </ul>	Dawn
<ul style="list-style-type: none"> <li>Dawn will draft a ballot for the Annual Meeting.</li> </ul>	Dawn
<ul style="list-style-type: none"> <li>All Board members should prepare questions regarding executive role positions for discussion at next board meeting.</li> </ul>	