

## Bluff Country Co-op Board Meeting Minutes

Monday, August 12, 2019

6pm – 8pm

Bluff Country Co-op Community Room

Attendees: Dawn Schreiber, General Manager; Melissa Gordon, Administrative Assistant

Board Members Present: Jenn Baechle, Coleen Bremer, Terri Hansen, Eileen Hanson, Donna Kamann, Ann Lichliter, Aurea Osgood, Johanna Rupprecht

TOPIC	DESCRIPTION	ACTION/OUTCOME		
		Yay	Nay	Abstain
July Task Review	<ul style="list-style-type: none"> <li>• All tasks were completed.</li> </ul>			
Review July Minutes	<ul style="list-style-type: none"> <li>• There were a few mechanical corrections and word change: change “vacancy” to “absence.”</li> <li>• Johanna motioned to approve the July minutes with the change. Donna seconded.</li> </ul>	7		1
Board Strategic Work	<ul style="list-style-type: none"> <li>• Board budget                             <ul style="list-style-type: none"> <li>○ Aurea provided an update on the board budget.</li> <li>○ Dawn will check what percentage of the store’s overall budget goes to board operations.</li> </ul> </li> <li>• Board Recruitment                             <ul style="list-style-type: none"> <li>○ Chris has resigned. The board discussed various ways to fill the vacant seat.</li> <li>○ Ann will reach out to Kay Pedretti to see if she is interested in attending the next meeting.</li> <li>○ In addition to the vacant seat, there will be four open seats in the upcoming election. There are currently four applicants. A few others are interested. Eileen will email board members responsible for following up with interested candidates.</li> </ul> </li> <li>• Board Leader Succession                             <ul style="list-style-type: none"> <li>○ The board talked about the need to document processes and use the at-a-glance calendar.</li> <li>○ In October, each leader will share what they do for the role, and in November, each committee will update their folders on Drive to include process documentation.</li> </ul> </li> </ul>			
Committe	<ul style="list-style-type: none"> <li>• Board Development</li> </ul>			

e Updates	<ul style="list-style-type: none"> <li>○ Working on board recruitment. See above.</li> <li>● Communication <ul style="list-style-type: none"> <li>○ Did not meet. Will meet again in Sept.</li> <li>○ Proposed changes to bylaws and articles will be communicated on website and in upcoming newsletter. Questions and feedback can be directed to Aurea.</li> </ul> </li> <li>● Social Equity <ul style="list-style-type: none"> <li>○ July was the last Catholic Worker meal.</li> <li>○ Fund has its own committee.</li> <li>○ Social Equity committee is considering dissolution.</li> </ul> </li> <li>● AMM <ul style="list-style-type: none"> <li>○ Agenda for meeting has been set: 2-2:30pm Meet &amp; Greet, 2:30-3pm Talk by Dr. Upright, 3-4pm Meeting; Dinner to follow.</li> <li>○ Jenn will send a doodle poll with times to meet on Saturday, 26<sup>th</sup>, for the rehearsal/set up.</li> </ul> </li> </ul>			
B8	<ul style="list-style-type: none"> <li>● Webpage changes must go through Dawn.</li> <li>● Donna motioned to approve B8. Jenn seconded.</li> </ul>	8	0	0
GM Update	<ul style="list-style-type: none"> <li>● We will be providing food service for Main Square Montessori.</li> <li>● We are in discussions with MN SE Tech about providing some grab 'n go food.</li> <li>● Eileen motioned to approve the GM update. Coleen seconded.</li> </ul>	8	0	0

TASK	RESPONSIBLE PARTY
<ul style="list-style-type: none"> <li>● Dawn will check what percentage of the store's overall budget goes to board operations.</li> </ul>	Dawn
<ul style="list-style-type: none"> <li>● Ann will reach out to Kay Pedretti to see if she is interested in coming to the next meeting.</li> <li>● Terri will contact Craig Thompson, Erin Koetz, and Theresa Schumacher.</li> <li>● Johanna will contact Caitlin O'Connor.</li> <li>● Coleen will contact August Thurmer.</li> <li>● Eileen will email any other board members responsible for following up with potential candidates; board members will follow up with them.</li> </ul>	Ann, Terri, Johanna, Coleen, Eileen, and others
<ul style="list-style-type: none"> <li>● Add to October agenda: Each board leader will talk about their role.</li> <li>● Add to November agenda: Committees will update their Drive folder to include process documentation.</li> </ul>	Ann
<ul style="list-style-type: none"> <li>● Jenn will send a doodle poll with times to meet on Saturday, 26<sup>th</sup>, for the rehearsal/set up.</li> </ul>	Jenn